<table>
<thead>
<tr>
<th>Your name</th>
<th>Peer Evaluation</th>
<th>Section Number</th>
<th>Team Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Write the names of the people on your team including your own name.</td>
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This self and peer evaluation asks about how you and each of your teammates contributed to the team during the time period you are evaluating. For each way of contributing, please read the behaviors that rating. Then confidentially rate yourself and your teammates by placing a mark in the relevant box.

### Contributing to the Team’s Work
- Does more or higher-quality work than expected.
- Makes important contributions that improve the team’s work.
- Helps to complete the work of teammates who are having difficulty.

**Demonstrates behaviors described in the row just above and just below.**

- Completes a fair share of the team’s work with acceptable quality.
- Keeps commitments and completes assignments on time.
- Fills in for teammates when it is easy or important

**Demonstrates behaviors described in the row just above and just below.**

- Does not do a fair share of the team’s work. Delivers sloppy or incomplete work.
- Misses deadlines. Is late, unprepared, or absent for team meetings.
- Does not assist teammates. Quits if the work becomes difficult.

### Interacting with Teammates
- Asks for and shows an interest in teammates’ ideas and contributions.
- Improves communication among teammates. Provides encouragement or enthusiasm to the team.
- Asks teammates for feedback and uses their suggestions to improve.

**Demonstrates behaviors described in the row just above and just below.**

- Listens to teammates and respects their contributions.
- Communicates clearly. Shares information with teammates. Participates fully in team activities.
- Respects and responds to feedback from teammates.

**Demonstrates behaviors described in the row just above and just below.**

- Interrupts, ignores, bosses, or makes fun of teammates.
- Takes actions that affect teammates without their input. Does not share information.
- Complains, makes excuses, or does not interact with teammates. Accepts no help or advice.

### Keeping the Team on Track
- Watches conditions affecting the team and monitors the team’s progress.
- Makes sure that teammates are making appropriate progress.
- Gives teammates specific, timely, and constructive feedback.

**Demonstrates behaviors described in the row just above and just below.**

- Notices changes that influence the team’s success.
- Knows what everyone on the team should be doing and notices problems.
- Alerts teammates or suggests solutions when the team’s success is threatened.

**Demonstrates behaviors described in the row just above and just below.**

- Is unaware of whether the team is meeting its goals.
- Does not pay attention to teammates’ progress.
- Avoids discussing team problems, even when they are obvious.

### Expecting Quality
- Motivates the team to do excellent work.
- Cares that the team does outstanding work, even if there is no additional reward.
- Believes that the team can do excellent work.

**Demonstrates behaviors described in the row just above and just below.**

- Encourages the team to do good work that meets all requirements.
- Wants the team to perform well enough to earn all available rewards.
- Believes that the team can fully meet its responsibilities.

**Demonstrates behaviors described in the row just above and just below.**

- Satisfied even if the team does not meet assigned standards.
- Wants the team to avoid work, even if it hurts the team.
- Doubts that the team can meet its requirements.

### Having Relevant Knowledge, Skills, and Abilities
- Demonstrates the knowledge, skills, and abilities to do excellent work.
- Acquires new knowledge or skills to improve the team’s performance.
- Able to perform the role of any team member if necessary.

**Demonstrates behaviors described in the row just above and just below.**

- Has sufficient knowledge, skills, and abilities to contribute to the team’s work.
- Acquires knowledge or skills needed to meet requirements.
- Able to perform some of the tasks normally done by other team members.

**Demonstrates behaviors described in the row just above and just below.**

- Missing basic qualifications needed to be a member of the team.
- Unable or unwilling to develop knowledge or skills to contribute to the team.
- Unable to perform any of the duties of other team members.